Transfer of Acute Pediatric (12 years and under) Sexual Assault/Abuse Patients to Advocate Children’s Hospital-Oak Lawn or Park Ridge

See Flow Chart

1. Provide a medical screening examination and necessary stabilizing treatment prior to transfer of the Pediatric Sexual Assault/Abuse Survivor.
2. Provide the patient’s family with an appropriate explanation of the reason for the transfer to another hospital for treatment.
3. Contact Advocate Children’s Hospital’s Transfer Center at 1-844-543-7224
4. Call report to Advocate Children’s Pediatric Emergency Department
5. Provide a copy of the emergency department record.
   a. A completed emergency department record;
   b. Clinical findings if any;
   c. Nurses’ notes;
   d. The name and relationship to the Pediatric Sexual Assault Survivor, if known, of any person present during an examination conducted pursuant to this section;
   e. Observations of signs and symptoms and the presence of any trauma or injury (e.g., cuts, scratches, bruises, red marks, and broken bones), if any examination was conducted or treatment rendered;
   f. Results of any tests; and
   g. Information related to reporting (i.e. police report number, DCFS intake information, etc.)
6. Notify Law enforcement and DCFS prior to the transfer.
7. Transfer of the patient by ambulance or law enforcement is preferred to preserve evidence.
   a. Transport by car will be determined on a case by case basis. Patient safety is always the primary concern.

Handling of the Pediatric Sexual Assault/Abuse patient and his or her clothing.

Handle the patient and their clothing as minimally as possible.

Do not obtain any specimens for evidentiary purposes (e.g., blood, saliva, hair samples, etc.).

Diapers:
If the child needs a diaper change, the hospital should collect the diaper.
- The diaper should be placed in a paper bag. The bag should be sealed and labeled with the Pediatric Sexual Assault/Abuse Survivor’s name, name of the health care personnel in attendance, type and description of contents, the date, and the time collected.
- The Transferring Hospital should release the item directly to the Law Enforcement Agency.
- Do not transfer with the patient.

Clothing:
If removal of any clothing is necessary to render emergency services, removal should be attempted without cutting, tearing, or shaking garments.
- All loose or removed articles of clothing or other possessions of the Pediatric Sexual Assault/Abuse Survivor should be left to dry if possible, placed in separate paper bags, and then placed in one larger paper bag. The bag shall be sealed and labeled with the Pediatric Sexual Assault/Abuse Survivor’s name, the names of the health care personnel in attendance, the type and description of contents, the date, and the time collected.
- The Transferring Hospital should release items directly to the Law Enforcement agency.
- Do not transfer with the patient.

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